

U.S. PROBATION OFFICE
111 NORTH ADAMS STREET, SUITE 100
TALLAHASSEE, FLORIDA 32301
850-521-3551

SERVING THE COUNTIES OF FRANKLIN, GADSDEN, JEFFERSON, LEON, LIBERTY,
MADISON, TAYLOR AND WAKULLA

EDUCATION

In an effort to promote public safety and reduce recidivism, the United States District Court in the Northern District of Florida is dedicated to providing employment and education assistance to those on pre-trial and post-conviction supervision.

POST-SECONDARY EDUCATION

If you have either a high school diploma or general equivalency diploma (GED), your next educational level would be to enter either a Vocational Technical School or College. Please see below for answers to frequently asked questions and a list of post-secondary schools in your area.

If you decide to enter a post-secondary program, you may be thinking:

1. **I am a felon and have spent time in prison. Am I even eligible to enroll in post-secondary education?**

The majority of individuals leaving prison will qualify for enrollment. You are encouraged to talk with your probation officer about your charges and any road blocks they may cause regarding enrollment. Keep in mind that the types of charge(s) that resulted in your conviction may limit your area of study. A counselor at the school you are interested in enrolling will be able to answer your questions.

2. **I have no means to pay for school!**

Everyone who enrolls in post-secondary education should have the opportunity to attend school regardless of their financial status. Financial assistance in the form of grants (grants do not have to be repaid if the student successfully completes the program) may be available to eligible students. If you have never received financial aid and/or you are not in default on a previous grant, you may be eligible for financial aid.

NOTE: Before you may apply for a student loan you must have the approval of your Probation Officer.

3. How do I apply for financial aid?

To determine eligibility for financial aid, complete the following steps:

- A. You can apply for federal and state aid by completing the free application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov;
- B. Documentation from Selective Service and the Internal Revenue Service (IRS) will need to be secured. If you need to obtain verification of exemption or enrollment in Selective Service, go to <https://www.sss.gov/Home/Verification>. If you did not file income taxes for the previous year, you will need to contact your local IRS office and obtain a letter indicating that a return was not filed by the applicant for the previous tax year;
- C. After you have submitted your online application, please allow at least **four** (4) business days before contacting the Financial Aid Office at the school for which you are applying.

4. What if I defaulted on a previous PELL grant?

If you have had a PELL grant in the past and have defaulted on it by not completing school, you will need to pay-off the amount due or establish a payment plan. Your first step is to contact the U.S. Department of Education at 1-800-621-3115 to determine which vendor has your PELL grant for repayment. You will need the following information:

- Full name as it appeared on the loan application;
- Date of birth; and
- Social Security Number

When you reach the vendor that has your loan, you will do the following:

- A. Complete a number of documents for the vendor on-line;
- B. Provide two pay stubs;
- C. The vendor will use this information to determine the amount of your payment and schedule a day of the month payment is due. All payments must be made using a credit or debit card and it must be the same card each month;
- D. You will be provided an Education Account Number and Debt Identification Number;
- E. After six, consecutive monthly payments you will receive a letter stating you are in good standing and eligible to apply for a PELL grant.

5. Even if I qualify for financial assistance, I may still need to work. How will I fit school into my schedule?

Programs are available for full-time or part-time students. You can either schedule classes to accommodate your work schedule or vice versa.

Florida College System Campuses

MANY OF THE COLLEGES SERVE SEVERAL COUNTIES

North Florida Community College

Main Campus

325 N.W. Turner Davis Drive
Madison, FL 32340
Phone: (850) 973-1622

[View website](#)

Tallahassee Community College

Main Campus

444 Appleyard Drive
Tallahassee, FL 32304
Phone: (850) 201-6200

[View website](#)

Vocational Career and Technical Centers/Directors in Northwest Florida

Franklin County

Mr. Nick O'Grady, Director

Curriculum and Vocational Education
85 School Road
Eastpoint, FL 32328
Phone: (850) 670-2810, ext. 4110

Gadsden County

Dr. Sylvia Jackson, Director

Gadsden Technical Institute
Career, Technical and Adult Education
201 Martin Luther King Jr., Boulevard
Quincy, FL 32351
Phone: (850) 875-8324
Fax: (850) 875-7297

[View website](#)

Jefferson County

Mr. Sherman Stroman, Director

Adult, Career and Technical Education
575 South Water St
Monticello, FL 32344
Phone: (850) 342-0100
Fax: (850) 342-0108

Leon County

Mrs. Vernea Randolph, Principal

Lively Technical Center
500 N. Appleyard Drive
Tallahassee, FL 32304
Phone: (850) 487-7499
Fax: (850) 922-3880

[View website](#)

Leon County

Tallahassee Community College

444 Appleyard Drive
Tallahassee, FL 32304
Phone: (850) 201-6200

[View website](#)

Liberty County

Ms. Gay Lewis, Director

CTE and Adult Education
12926 NW CR 12
Bristol, FL 32321
Phone: (850) 643-2275, ext. 233
Fax: (850) 643-5131

[View website](#)

Madison County

North Florida Community College
325 NW Turner Davis Drive
Madison, FL 32340
Phone: (850) 973-2288

[View website](#)

Taylor County

Ms. Judy Johnson, Director

Taylor Technical Institute
Career and Technical Education
3233 South Byron Butler Parkway
Perry, FL 32348
Phone: (850) 838-2545
Fax: (850) 838-2546

[View website](#)

Wakulla County

Ms. Katherine Spivey, Director

High School and Post-Secondary Career and
Technical Education
69 Arran Road
P.O. Box 100
Crawfordville, FL 32327
Phone: (850) 926-0065, ext. 271
Fax: (850) 926-0123

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